

# CHARTER TOWNSHIP OF MADISON

Gary Griewahn  
*Supervisor*  
Janet Moden  
*Clerk*  
Harold Gregg  
*Treasurer*

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## TRUSTEES

Howard Bales  
Matt Carpenter  
Ralph Benschoter  
Larry Liedel

## Madison Township Special Board Meeting Held In-Person and Electronically due to Covid-19 Minutes of November 18, 2020

The meeting was called to order at 9:00 a.m. by Supervisor Gary Griewahn. Silent prayer time was offered. The pledge to the American Flag was said by all.

### ROLL CALL:

Present in person: Griewahn, Gregg, Moden, Benschoter, Carpenter, Liedel and Bales.

AMENDMENTS TO THE AGENDA: None

PETITIONS & COMMUNICATIONS:

INTRODUCTION OF SPECIAL GUESTS:

LIMITED PUBLIC COMMENT ON AGENDA ITEMS: None

SPECIAL PRESENTATIONS:

### BUDGET AND FINANCE COMMITTEE MEETING MINUTES:

Meetings was held on November 13, 2020. Minutes of the meetings were read by Treasurer Gregg, in which he stated that the main reasons for the meeting was to discuss the 2021 budget, and to make adjustments to the budget after hearing questions and concerns of various board members at the November 10, 2020 Regular Board Meeting open public hearing portion of the meeting . Motion to accept the minutes as read by Gregg, was seconded by Moden. Vote taken: Motion Carried 7-0.

### OLD BUSINESS/UNFINISHED BUSINESS:

2021 Budget Public Hearing

### OPENING OF PUBLIC HEARING ON PROPOSED 2021 BUDGET: Time 9:10 a.m.

Supervisor Griewahn announced that copies were available for those interested. Asked if there were any questions or concerns with the new Proposed 2021 budget. He made the announcement that \$14,000 would be needed out of the Rainy Day fund to balance this budget, versus \$40,000 from the previous proposed budget from the 11/10/2020 meeting. Public Hearing portion was closed at 9:18 a.m.

Treasurer Gregg commented that he had talked to the auditors and they assured him that the money from the State Prison for Fire Protection has been changed to the Fire Department for the last two years by the Auditors.

APPROVAL OF 2021 BUDGET:

Motion by Gregg, seconded by Carpenter, to approve the revised proposed 2021 Budget as printed. Roll call vote: Griewahn-Yes, Gregg-Yes, Moden- Yes, Liedel-Yes, Benschoter-Yes, Carpenter-Yes, Bales-No. Motion approved 6-Yes; 1-No. Motion carried.

NEW BUSINESS:

PURCHASE OF CEMETERY MANAGEMENT SOFTWARE FROM BS&A:

Clerk Moden stated that there is a 5 gallon bucket in her office with a dozen old maps of the cemeteries in Madison Township, all of which do not match each other, and multiple books, ledgers and files with old deeds, going back generations. It is a cause for confusion, concern, and sometime angst, for families at a time of a death. The money to buy a management system to update the cemeteries with “real time” information is needed, the money is in the 2020 budget, but the cost is over \$1500. The actual cost is \$4285 which includes software and training/setup.

Motion by Moden, seconded by Gregg, to purchase the Cemetery Management from BS&A. Roll call vote: : Griewahn-Yes, Gregg-Yes, Moden- Yes, Liedel-Yes, Benschoter-Yes, Carpenter-Yes, Bales-Yes. Motion approved 7-Yes; 0-No. Motion carried.

2020 BUDGET AMENDMENTS: The yearend is nearing and there are always adjustments that need to be made for corrections and clean up for the auditors. A motion by Gregg, seconded by Moden, to make the following budget amendments to the current 2020 budget for yearend:

249-172-822-000	\$10,000	Fees/Meetings/Admin.
395-905-999-000	\$11,000	Transfer out to other funds – Stone Cove
101-265-991-000	\$11,011	Loan Principle Payment
101-265-885-000	\$2400	Loan Interest
101-865-826-000	\$5200	Insurance – Addition of EAP & Cobra

Roll Call Vote: Griewahn-Yes, Gregg-Yes, Moden- Yes, Liedel-Yes, Benschoter-Yes, Carpenter-Yes, Bales-Yes. Motion approved 7-Yes, 0-No. Motion carried.

ELECTED OFFICIALS COMMENTS:

Moden: The oath of office needs to be done with all the elected officials after 11/20/2020 so set a time that works for you. Make sure that our criticism of one another is done respectfully in the future during our meetings.

Bales: Questioned why the office personnel have not been better cross-trained in each other's jobs, it takes repetition to do it right.

AUDIENCE COMMENTS: None

ANNOUNCEMENTS: None

ADJOURNMENT/RECESS:

Motion by Benschoter, seconded by Gregg to adjourn the meeting. Voted 7-0 to approve. Motion carried. Meeting adjourned at 9:48 a.m.

Submitted by:

Janet Moden  
Township Clerk

