

CHARTER TOWNSHIP OF MADISON

Gary Griewahn
Supervisor
Janet Moden
Clerk
Harold Gregg
Treasurer

3804 S. ADRIAN HIGHWAY
ADRIAN, MI 49221
517-263-9313 Fax: 517-263-4569

TRUSTEES

Howard Bales
Matt Carpenter
Ralph Benschoter
Larry Liedel

Madison Township Board Meeting Held Electronically due to Covid-19 Restrictions from Gov. Whitmer Minutes of July 14, 2020

The meeting was called to order at 7:00 p.m. by Supervisor Griewahn. Supervisor Griewahn read a prepared statement explaining the reason for having this meeting held by electronic means and how everyone needed to identify themselves by name before speaking, so the minutes for the meeting would be correct. Silent prayer time was offered. The pledge to the American Flag was said by all.

ROLL CALL:

Present electronically: Gregg, Griewahn, Moden, Benschoter, Carpenter, Liedel and Bales.

APPROVAL OF BOARD MEETING MINUTES OF June 9, 2020:

Motion by Bales, supported by Gregg to dispense reading and approve.

Roll Call Vote: Gregg-Yes, Griewahn-Yes, Moden-Yes, Benschoter-Yes, Carpenter-Yes, Liedel- Yes and Bales-Yes. Motion Carried 7-0.

AMENDMENTS TO THE AGENDA: Carpenter made a motion that Tetra Tech should be added to old business as special guests and presentation on the Water/Sewer Connection fee study, seconded by Bales.

Roll Call Vote: Gregg-Yes, Griewahn-Yes, Moden-Yes, Benschoter-Yes, Carpenter-Yes, Liedel- Yes and Bales-Yes. Motion Carried 7-0.

PETITIONS & COMMUNICATIONS: Announced the Board of Review meeting date of July 21, 2020 at 9:00 am. Supervisor thanked the helpers who volunteered and worked the Spring Clean Up day which was very successful. Clerk announced that Flourish, LLC is hiring for second shift. Also, it was announced that the County Fire Chiefs have a complete fire ban, even for fire pit, until further notice. It was announced that the Michigan Economic Dept is offering grants for Small Businesses and Safety grants for Ag Farm and Food Processors.

INTRODUCTION OF SPECIAL GUESTS: Tetra Tech – Brian Rubel, P.E. and Vic Cooperwasser, P.E.- RE: Water/Sewer Connection Fee Study presentation.

LIMITED PUBLIC COMMENT ON AGENDA ITEMS: None

SPECIAL PRESENTATIONS: A power point presentation was given by : Tetra Tech – Brian Rubel, P.E. and Vic Cooperwasser, P.E.- RE: Water/Sewer Connection Fee Study. After the presentation, Trustee Carpenter asked questions of them regarding various scenarios involving

the size of the meters used in these commercial circumstances and how that would affect the fee to be charged.

CONSENT AGENDA: Motion to approve by Gregg, supported by Griewahn. Roll Call Vote: Gregg-Yes, Griewahn-Yes, Moden-Yes, Benschoter-Yes, Carpenter-Yes, Liedel- Yes. Motion Carried 7-0.

PERSONNEL MEETING MINUTES: Minutes were read by Clerk Moden, no recommendations were offered, motion was made by Moden to approve the minutes as read, seconded by Gregg.

Roll Call Vote: Gregg-Yes, Griewahn-Yes, Moden-Yes, Benschoter-Yes, Carpenter-Yes, Liedel- Yes and Bales-Yes. Motion Carried 7-0. Later Bales stated that most likely the question of employee contracts came because of the issues with Rank's last wage raise issues in the past.

PLANNING COMMISSION MEETING MINUTES: The minutes of the meeting on July 7, 2020 were read and a motion by Griewahn to approve the minutes was seconded by Benschoter. Roll Call Vote: Gregg-Yes, Griewahn-Yes, Moden-Yes, Benschoter-Yes, Carpenter-Yes, Liedel- Yes. Motion Carried 7-0.

SEWER/WATER MEETING MINUTES: The minutes of the meeting held on June 25 were read, motion by Bales, seconded by Gregg, to accept the minutes. Roll Call Vote: Gregg-Yes, Griewahn-Yes, Moden-Yes, Benschoter-Yes, Carpenter-Yes, Liedel- Yes. Motion Carried 7-0.

Motion by Bales, seconded by Carpenter, to accept the bid by Tetra Tech to do a Baldwin well field study at a cost \$17,500. Questions that came up during discussion, what was the electric load for the project, the timeline from study to production, the aquafer load. Roll Call Vote: Gregg-Yes, Griewahn-Yes, Moden-Yes, Benschoter-Yes, Carpenter-Yes, Liedel- Yes. Motion Carried 7-0.

The minutes of the meeting held on July 10, 2020 were read, motion by Bales, seconded by Moden, to accept the minutes. Roll Call Vote: Gregg-Yes, Griewahn-Yes, Moden-Yes, Benschoter-Yes, Carpenter-Yes, Liedel- Yes. Motion Carried 7-0.

Motion by Bales, seconded by Gregg, to replace the Drexel Park flowmeter and prison, also to include at all four sites to install modems for improved communications with these sites, at a cost of \$20,306. Roll Call Vote: Gregg-Yes, Griewahn-Yes, Moden-Yes, Benschoter-Yes, Carpenter-Yes, Liedel- Yes. Motion Carried 7-0.

RESOLUTION FOR MDOT FOR TOWNSHIP SIGN PLACEMENT: Clerk Moden explained that the township has a sign that needs to be placed in front of the 3804 S. Adrian Hwy location but the best placement of the sign for sight and electrical reasons would need to be inside of the MDOT road right of way. For this reason, a resolution is needed by the board to get permission from MDOT to move forward with a permit from them to do so. Moden read the resolution and made a motion to accept it as read, seconded by Benschoter. Carpenter called a question regarding the wording used in the resolution as not being appropriately stated as to being clear where the placement of the sign fell within the right a way. After a discussion, no changes were made to the resolution as read. Roll Call Vote: Gregg-Yes, Griewahn-Yes, Moden-Yes, Benschoter-Yes, Carpenter-Yes, Liedel- Yes. Motion Carried 7-0.

RESOLUTION FOR PARTIAL RELEASE OF PA-116, SHADEWALD PROPERTY:

Following State guidelines, Clerk Moden read a resolution that was required by the board for Robert Schadewald to be released from his PA-116 agreement for the purpose of selling off a small house and an acre of his property currently included in his agreement at 2828 Porter Hwy, Adrian, MI. Motion to accept the resolution as read by Moden, seconded Liedel. Roll Call Vote: Gregg-Yes, Griewahn-Yes, Moden-Yes, Benschoter-Yes, Carpenter-Yes, Liedel- Yes. Motion Carried 7-0.

LAND SPLIT FOR SHADEWALD PROPERTY – 2828 PORTER HWY

Terry Henry, Zoning Inspector brought forward a land split that he approved for Robert Schadewald property at 2828 Porter Hwy that would allow him to split off a one-acre plot with a pre-existing small house. Motion by Griewahn, seconded by Gregg, to approve the requested land split. Roll Call Vote: Gregg-Yes, Griewahn-Yes, Moden-Yes, Benschoter-Yes, Carpenter-Yes, Liedel- Yes. Motion Carried 7-0.

OLD BUSINESS/UNFINISHED BUSINESS:

Tim Watterson gave the board an update on the activities at the Baldwin lift station. He reports that a large portion of the project has been paid, just waiting on a few invoices at this point.

Status of the Kennedy Lawsuit: In a phone call to Supervisor Griewahn, Fred Lucas, township legal counsel, said that the Wilson Lift Station/Kennedy Lawsuit will have netted the Sewer/Water Department approximately \$99,500 back to their budget.

NEW BUSINESS:

COBRA THIRD PARTY COVERAGE ADMINISTRATION:

Clerk Moden stated that one area of concern was the lack of employee notification of COBRA rights under the Federal Law when employees leave their employment or any other reason that triggers the need for COBRA. A motion was made by Moden, seconded by Benschoter, that the board accept a bid of \$600 annually to administer and maintain compliance from Infinisource. Roll Call Vote: Gregg-Yes, Griewahn-Yes, Moden-Yes, Benschoter-Yes, Carpenter-Yes, Liedel- Yes and Bales-Yes. Motion Carried 7-0.

EMPLOYEE ASSISTANCE PROGRAM (EAP)

Clerk Moden has had one-on-one meetings with all the board members discussing the need for offering an employee assistance program for all our employees and their dependents. It was discussed that with the types of issues and pressures that our employees deal with on a daily basis, some tragic, some stressful, it would be in the township best interest to offer this coverage as a benefit to the township employees. A motion was made by Moden, seconded by Gregg, that the township add an EAP program for all township employees and dependents at the cost of

approx. \$3500 annually through New Directions. Roll Call Vote: Gregg-Yes, Griewahn-Yes, Moden-Yes, Benschoter-Yes, Carpenter-Yes, Liedel- Yes. Motion Carried 7-0.

ELECTED OFFICIALS COMMENTS: Clerk Moden spoke about the upcoming Primary Election on August 4, 2020, and the Covid-19 precautions that will be implemented to follow the state regulations included will be PPE, and limited numbers of people in the polling place at one time. Currently we have processed over 1000 absentee ballots. People can still apply on line, or by calling the office, but as the date of the election gets closer they may have to pick up their AV ballots at the office and hand deliver them back to the office, as the post office will not guarantee the time turn around. The Clerk's office hours the weekend before the election will be Saturday, August 1, 2020 from 8:00 a.m. to 12:00 p.m. and Sunday August 2, 2020 from 1:00 p.m. to 5:00 p.m., we will be available to pick up AV ballots, drop off AV ballots or register to vote.

PUBLIC COMMENTS:

Supervisor Griewahn gave Fire Chief Ryan Rank the floor to discuss and inform the board of the work he is doing with the various Grants that have been issued due to the Covid-19 pandemic.

- 1) He explained that he has submitted to the CARES ACT grant for \$45,924.50 of reimbursement of revenue loss due to reduced ambulance runs in the township.
- 2) The Payroll Public Safety grant he applied for was for payroll reimbursement mid-March thru May that would possibly be as much as \$226,480.30, but this is not a guaranteed amount. He explained that it is on a first come first paid, only if funds are still available.
- 3) Hazard Pay grant for Police and Fire only. Having submitted for this grant the board agreed that it would only be paid if the township received the money by the deadline of September 30, 2020 or it would withdraw from the grant. This grant would be for \$23,000, with the maximum amount any employee would get is \$1000.

Clerk Moden made a motion, seconded by Treasurer Gregg that Supervisor Gary Griewahn be authorized by the board to sign these grants as written by Fire Chief Ryan Rank and that only if the township is paid for the Hazard Pay by September 30 would the township pay out to qualified employees, or if money is not granted the township would withdraw from the grant completely. Roll Call Vote: Gregg-Yes, Griewahn-Yes, Moden-Yes, Benschoter-Yes, Carpenter-Yes, Liedel- Yes and Bales-Yes. Motion Carried 7-0.

ANNOUNCEMENTS: None

ADJOURNMENT/RECESS:

Motion to adjourn by Gregg, supported by Benschoter. Roll Call Vote: Gregg-Yes, Griewahn-Yes, Moden-Yes, Benschoter-Yes, Carpenter-Yes, Liedel- Yes and Bales-Yes. Motion Carried 7-0. Meeting adjourned at 8:52 p.m.

Respectfully,
Janet M. Moden
Madison Township Clerk