



CHARTER TOWNSHIP OF MADISON

Gary Griewahn
Supervisor
Janet Moden
Clerk
Harold Gregg
Treasurer

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ADRIAN, MI 49221
517-263-9313 Fax: 517-263-4569

TRUSTEES

Howard Bales
Matt Carpenter
Ralph Benschoter
Chad Rodgers

Madison Township Board Meeting
Held in Person and Electronically (Zoom)
Minutes of December 14, 2021

7:00 p.m. Board Meeting called to order, with a silent prayer, and pledge to the flag said by all.

ROLL CALL:

Present in person: Griewahn, Gregg, Moden, Rodgers, Benschoter, Carpenter and (Zoom) Bales. All present. Bales was absent due to medical condition and was eligible due to Open Mtg Act Section 3.A.

APPROVAL OF SPECIAL BOARD MTG MINUTES: 11/30/2021

Motion by Bales, supported by Rodgers to dispense reading and approve the Board meeting minutes as written for 11/30/2021. Motion was carried 7-0.

APPROVAL OF SPECIAL BOARD MTG MINUTES: 12/06/2021

Motion by Rodgers, supported by Bales to dispense reading and approve the Board meeting minutes as written for 12/6/2021. Motion was carried 7-0.

AMENDMENTS TO THE AGENDA: Yes

Griewahn made motion, supported by Moden to add ZBA Chairperson change to New Business. Motion carried 7-0.

PETITIONS & COMMUNICATIONS: Clerk Moden presented a notice from Region II regarding a meeting on 12/17/2021 at 11:00 a.m. regarding public opinion on the use of public funds for years 2024 – 2026 from the federal CMAQ program.

INTRODUCTION OF SPECIAL GUESTS: Sand Creek Government Class Students

LIMITED PUBLIC COMMENT ON AGENDA ITEMS: None

3-MINUTE DEPT. HEAD UPDATES:

Fire: Chief Rank reported that the departments runs are up, he also reported that 56% of the Hickman Hospital beds are Covid, and 80% of their ICU beds are Covid at this time. He stated



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that their EMT class has been completed for the year and that nearly all of the businesses in the township have been inspected by the Fire Dept.

Police: Busy with Walmart retail fraud calls, with 22 total cases. Officer Richey has worked with Walmart on procuring donations for Madison Schools for playground equipment and general supplies for the township. Had a rash of student issues at Madison Schools, some were suspended for their actions. Thanked the fire dept. for their quick help with saving 3 residents from deadly carbon monoxide poisoning situation.

Water/Sewer: Watterson reported that the generators that were approved last month have been ordered, but that the suppliers are giving us a lead time of 16 to 60 weeks for delivery due to shipping issues. Monies approved for the research on a test well was 26K, and the bill actually came in at 19K, their start date is 1/24/22.

Inspection: Dave Rincon reported that Hampton Manor has had their final inspection and passed, it took approx. 8 hours to complete. Casa Builders are asking for a meeting regarding Green Acres property site. The Feltman Marijuana project expects to add to their property. Adrian Twp. – Hickman Hospital is looking to add a large addition to the hospital soon.

SPECIAL PRESENTATIONS: Jerry Barron, “Bridging the Gap” non-profit, asked the township to sign documents from the State Gaming License, after discussion with him, he will bring in documents to the township for our Attorney to review before we sign anything.

APPROVAL OF CONSENT AGENDA: There is no Fire Report available for this month, with that correction the motion by Rodgers, supported by Carpenter to approve the consent agenda. Roll call vote: Griewahn, Yes; Gregg, Yes; Moden, Yes; Rodgers, Yes; Benschoter, Yes; Carpenter, Yes; and Bales, Yes. Motion carried 7-0.

PERSONNEL COMMITTEE MEETING MINUTES: 12/10/2021 Fire Chief Interviews
Motion by Rodgers, supported by Benschoter to approve meeting minutes of Fire Chief interviews with the correction on the last paragraph to read “pending advancement of Nic Wilson as Fire Chief upon agreement of conditional offer approval from the Township”. Motion carried 7-0.

PERSONNEL COMMITTEE MEETING MINUTES: 12/10/2021 General Meeting
Motion by Rodgers, supported by Benschoter to approve meeting minutes of 12/10/21 general meeting as read. Motion carried 7-0.

There was much discussion regarding the recommendation by the committee regarding the payout of accrued vacation hours, over the 40 hrs allowed in the handbook to be carried over to the next year. It was stated that the Dept Heads employment contracts will need to be amended to clarify this subject, and that the payouts should be done in 2021 at their current rate of pay. No further action, but their contracts need to be amended.



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ACTION ITEM: Personnel committee to present amendment to employment contracts of Dept. Heads regarding this change in vacation.

Recommendation of Personnel Committee to raise the meeting rate from \$20.00 per meeting to \$40.00 was brought forward for discussion, no increases have been made to this amount since the 1990's and it was discussed that it should be sent to the Finance Committee for further recommendations before the board takes action to change it.

ACTION ITEM: Finance Committee to discuss the ramifications of raising the meeting payments to \$40.00 from current \$20.00.

Rodgers brought forward the recommendation that the office staff increases that Watterson had proposed to the Personnel Committee be approved and supported by Gregg, after much discussion, Rodgers and Gregg withdrew the recommendation to increase the three office people's wages as a group. It was agreed that we would address each employee's increases individually. Rodgers then made a motion, supported by Benschoter that the township increase Caitlin Jacobs full time wages to \$18.22 for the year 2022. Motion carried 7-0.

Gregg made a motion, supported by Benschoter that the township increase Malinda Scharer's part time wages to \$17.64 for the year 2022. Motion carried 6-1 Bales dissenting.

Futher discussion about Peggysue Defore's increase was that she should get the annual 3% wage increase after the first of 2022, as she has not been here as an employee for a year yet.

Therefore, she would not get the pay raise and wage adjustment similar to the other two employees.

Carpenter made the statement that the board may budget these increases, but that the board must authorize the expenditures of these salary increases.

A motion by Gregg, supported by Benschoter, to approve the expenditure for 3% increase in board members wages for 2022. Motion carried 7-0.

Motion by Carpenter, supported by Benschoter, to approve the expenditure of budgeted wage increases for 2022 of 4% for Dept. Heads, 3% for Fire Dept., and 3% for administrative. Motion carried 7-0.

Another area of wage concern that was discussed was the level of hourly pay for our non-union paid on call and part time firefighters/EMT's. This hasn't been increased for at least 10 or more years. It is now hard to recruit and retain people in this category. Currently they are paid just over the minimum wage. The discussion was furthered by opinions regarding the adopting a wage system, that would handle automatically the wage changes, based on data and comparisons. It was discussed that MML would be the best resource to do that for us, but that we would have to become full time members of that organization to get that benefit, which costs approx.. \$4000.yr. for that Membership. No action taken



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OLD BUSINESS/UNFINISHED BUSINESS:

OLD ACTION ITEM: Fred Lucas to prepare contract with Amanda Lacelle

It was discussed that the board needs to get information from Amanda to prepare a contract with the new assessor as soon as possible.

ACTION ITEM: Contract for New Assessor, Gregg to talk with Amanda Lacelle

OLD ACTION ITEM: Personnel Committee Vacation Payout

Personnel committee met and gave the board a recommendation – Completed

OLD ACTION ITEM: Gary Griewahn to check with Ted Duseau, Planning Committee Chair about ordinance language on Wind and Solar from Region II.

Gary reported that he talked to Region II, he asked Lucas and the boards overall opinion to further investigate this thru the planning committee, the board agreed the planning committee should take up the issue of preparing wind and solar ordinances to present to the township board for review and/or adoption.

Lucas also stated that the lawsuit regarding the removal of the hunting blind on Baldwin Hwy twp. property has been filed.

NEW BUSINESS:

2021 Budget Amendments:

Revised Amounts:

101-651-702-000	\$170,000.00
101-651-707-000	\$6,000.00
101-651-714-001	\$14,000.00
101-651-714-002	\$13,500.00
249-371-725-000	\$2,000.00

Treasurer Gregg stated that in order to pay out the unused sick leave time and unused vacation time the above revised budget amendment accounts needed to be adjusted for the purpose of pay out. These payouts were for Dave Rincon, Brian Burke, Mike Shadbolt, Tim Watterson and Nic Wilson and to balance ambulance salaries account. Motion by Gregg, supported by Rodgers to approve these adjustments for these reasons. Roll call vote: Griewahn, yes; Gregg, yes; Moden, yes; Rodgers, yes; Benschoter, yes; Carpenter, yes; and Bales, yes. Motion carried 7-0.



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ZBA Board Chairperson:

Griewahn stated that he had a call from Wayne Smith, resigning the chairman position on the ZBA board due to personal reasons, and that he had offered the position to all the other ZBA board members, who all declined, so he stated that he, Griewahn would be willing serve in that position. Motion by Carpenter, supported by Benschoter that Gary Griewahn serve as chair of the ZBA board effective immediately. Motion carried 7-0

ADOPT RESOLUTION "OPT-OUT" OPTION OF PA-152

The resolution was read in full by Griewahn, with explanation that it is required to yearly adopt a resolution for our health care coverage offered to our employees, stating the type of plan that the township is offering. Motion by Griewahn, supported by Rodgers, to adopt the resolution presented, to Opt Out of the PA-152 requirements for the year of 2022. Motion carried 7-0.

ELECTED OFFICIALS' COMMENTS:

Bales: Stated that there had been at one time a step wage increase structure and that it hadn't been followed.

Griewahn: Stated that the Board of Review for December had been held and that there were five residents that had met with them and that our new assessor had been a great help.

AUDIENCE COMMENTS: Rincon asked who is going to be doing the land splits? And if he is going to be doing it does it need to be added to his employment contract. Stated that he need MTA training on how these need to be handled.

ACTION ITEM: Personnel committee will handle the job description changes for the additional zoning duties.

ANNOUNCEMENTS: None

ADJOURNMENT/RECESS: Motion by Rodgers, seconded by Benschoter, to adjourn the meeting. Motion carried 7-Yes; 0-No. Meeting adjourned at 8:44 p.m.

Submitted by:

Janet Moden
Township Clerk